

2022 MEMBER AGREEMENT

ASPEN NETWORK OF DEVELOPMENT ENTREPRENEURS (ANDE)

This Member Agreement contains a summary of ANDE member benefits and the terms and expectations for member participation. **Please review, sign, and return via email in order to become an active ANDE member*.**

*This Member Agreement only takes effect after approval from the ANDE Executive Committee.

Member Benefits – *Member organizations (“Members”) shall receive the following benefits and support from ANDE:*

ANDE’s offerings are designed to help members in all core aspects of their work. All members will receive access to all ANDE programs and services, including:

- Invitation to the **Annual Conference** (registration fee not included in membership)
- **Impact measurement and management (IMM)** resources
- Opportunity to be featured in the monthly **Member Spotlight**
- ANDE **Member Portal**
- **Networking** events
- **Talent development** programs
- **Member Promotion** Services
- Opportunity to apply for **Catalyst Funds** (except individuals, grant making foundations, and strategic partners)

Member Responsibilities – *Members will be subject to the following requirements upon joining ANDE:*

1. Applicant must engage in work that supports SGBs in developing countries:
 - Although the definition of ‘SGB’ varies from country to country, businesses targeted by applicant should be likely to employ between 5 and 250 people. Typically, SGBs will be seeking growth capital of between US\$20,000 and US\$2 million.
2. Applicant must abide by ANDE’s governing principles:
 - Promote transparency and best practice dissemination by sharing non-proprietary research, tools, templates, and training curricula across the ANDE membership
 - Support ANDE’s long-term goal to create thriving local SGB communities that address the finance, human capital, market access, and enabling environment challenges faced by developing country SGBs
 - Participate in annual reporting requirements (**see Appendix A**)
 - Update member portal with organization’s profile upon joining and review for updates annually
3. Applicant must agree to pay their membership dues in a timely manner:
 - Fees will be paid in US currency to the Aspen Institute, a U.S. non-profit organization. All ANDE membership dues will be used for the operation of the network.
4. Applicant must agree to the following points regarding intellectual property:
 - All work products, programs, or other materials jointly created or developed as a result of this agreement shall be jointly owned by said “Member” and ANDE and shall be used to advance the parties’ joint interests.
 - This agreement does grant approval of all members use of the ANDE logo on their website. Neither the ANDE nor the Aspen Institute logo may be used by network members without prior knowledge and approval of an officer or designated representative of the Institute

By submitting this application, your organization acknowledges the ANDE member requirements listed above. Payment is due within 30 days of approval. Membership runs for 365 days after receipt of signed Member Agreement and payment.

Applicant Signature

Date

Applicant Name (Please Print)

Organization name (Please Print)

Appendix A: Annual Reporting Requirements

Each year, ANDE requests data from our members and publishes industry trends in our State of the Sector report. We request data at the member organization level, as well as data from the individual small and growing businesses (SGBs) that our members support.

We ask for information about your organization's contributions to the SGB sector via a survey that is sent out to the contact you have indicated for data contribution (PRAD)*. **All members must complete this survey.** We only ask you to answer the questions that are relevant to your organization. Key questions include:

- *Direct support to small and growing businesses in the past year:*
 - Total capital deployed, disaggregated by grants and investments
 - Total spending on capacity development services
 - Total number of SGBs supported
- *Support to intermediaries*
 - Total capital deployed, disaggregated by grants and investments

* If you are unsure about who your point of contact for data contribution is or you would like to change this point of contact, please email [Mphatso Matenda](mailto:Mphatso.Matenda)